

**Resolution No. 24-**

**RESOLUTION ADOPTING THE BUDGET**

BE IT RESOLVED that the Board of Directors of the Umpqua Public Transportation District hereby adopts the budget for the fiscal year 2024-2025 in the total of \$11,893,816.00. This budget is now on file at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, in Roseburg, Oregon.

**RESOLUTION MAKING APPROPRIATIONS**

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below are hereby appropriated:

<b>General Fund</b>	
Administration	\$ 1,233,667
Transportation Operations	\$ 3,660,921
Debt Service	\$ 46,312
Capital Outlay	\$ 343,831
Transfers Out	\$ -
Contingency	\$ -
Total	\$ 5,284,731
<b>Bus Replacement Fund</b>	
Capital Outlay	\$ 3,203,619
<b>Capital Projects Fund</b>	
Capital Outlay	\$ 4,174,139
<b>Total Appropriations, All Funds</b>	\$ 12,662,489
<b>Total Unappropriated and Reserve Amounts, All Funds</b>	\$ (246,673)
<b>TOTAL ADOPTED BUDGET</b>	\$ 12,415,816

The above resolution statements were approved and declared adopted on this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Board Chair



A public meeting of the Board of Directors will be held on May 20, 2024 at 5:30 pm at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, Roseburg, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2024 as approved by the Umpqua Public Transportation District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 3076 Diamond Lake Blvd, Roseburg, OR, between the hours of 8:30 a.m. and 4:30 p.m. or online at Umpquatrast.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are: N/A

Contact: Cheryl Cheas, General Manager

Telephone: 541-671-3691

Email: ccheas@umpquatrast.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2022-2023	Adopted Budget This Year 2023-2024	Proposed Budget Next Year 2024-2025
Beginning Fund Balance/Net Working Capital	1,711,396	1,540,000	200,000
Bus Fares/Contracts/Medical Transportation	550,860	665,000	1,041,000
Federal, State & all Other Grants, Gifts, Allocations & Donations	2,879,359	12,798,972	10,617,746
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	0	0	522,000
All Other Resources Except Current Year Property Taxes	44,597	25,300	35,070
Current Year Property Taxes Estimated to be Received		0	
<b>Total Resources</b>	<b>5,186,213</b>	<b>15,029,272</b>	<b>12,415,816</b>

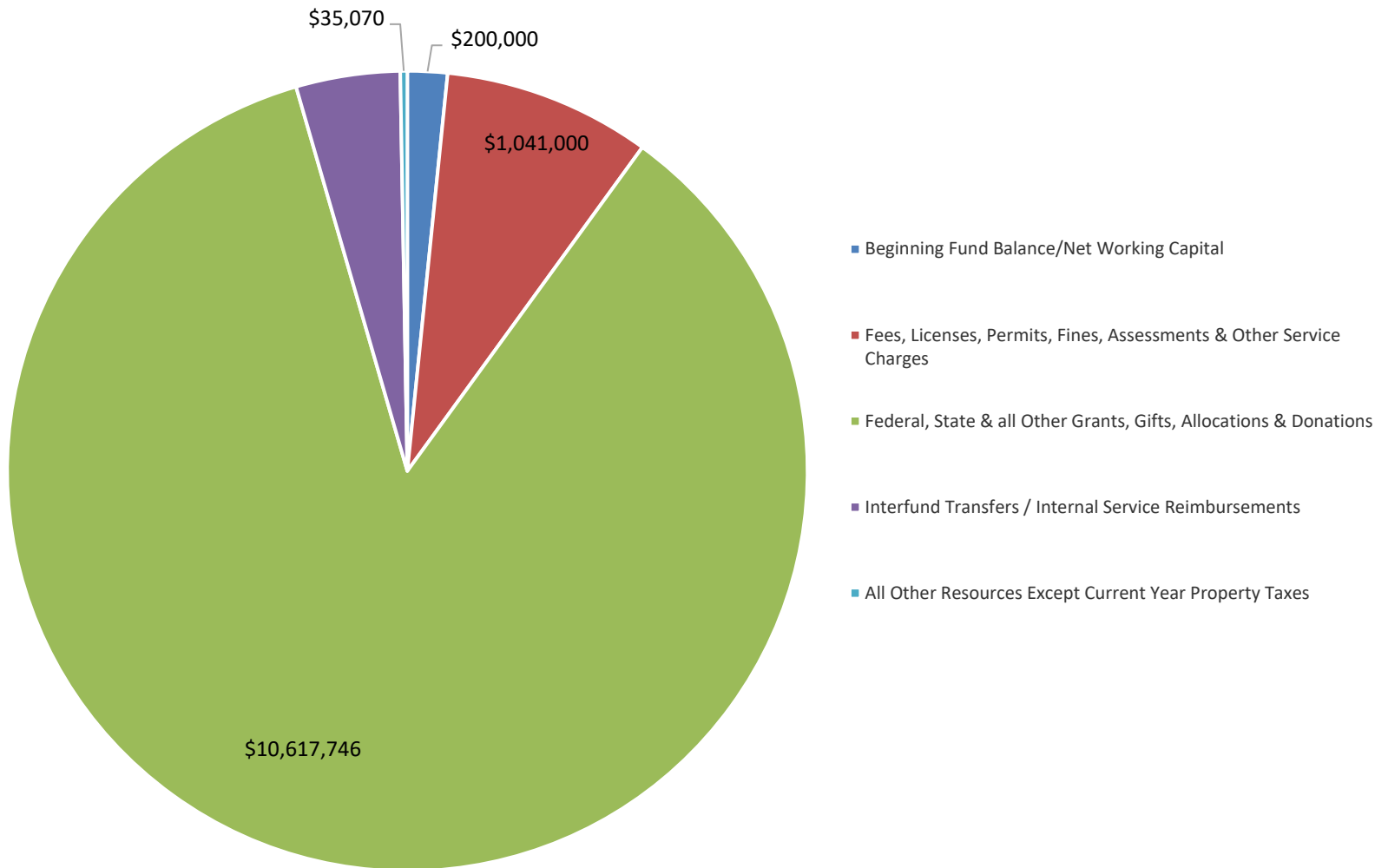
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	2,708,625	4,311,625	3,410,020
Materials and Services	1,512,592	1,524,970	1,484,568
Capital Outlay	53,688	8,627,470	7,721,589
Debt Service	46,344	46,329	46,312
Interfund Transfers	0	0	0
Contingencies	0	150,000	0
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	509,494	368,878	(246,673)
<b>Total Requirements</b>	<b>4,830,742</b>	<b>15,029,272</b>	<b>12,415,816</b>

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration	177,624	523,350	572,131
FTE	3.00	5.00	5.00
Operations	829,822	1,808,000	1,093,813
FTE	21.00	24.00	18.50
Operations Admin	203,988	484,200	450,692
FTE	4.00	5.00	5.00
Para Transit/DR/Medical Transports	107,471	1,176,275	954,402
FTE	2.00	14.50	12.50
Call Center	148,887	319,800	338,982
FTE	3.50	4.50	4.50
Not Allocated to Organizational Unit or Program			
FTE			
<b>Total Requirements</b>	<b>1,467,792</b>	<b>4,311,625</b>	<b>3,410,020</b>
<b>Total FTE</b>	<b>34</b>	<b>53</b>	<b>46</b>

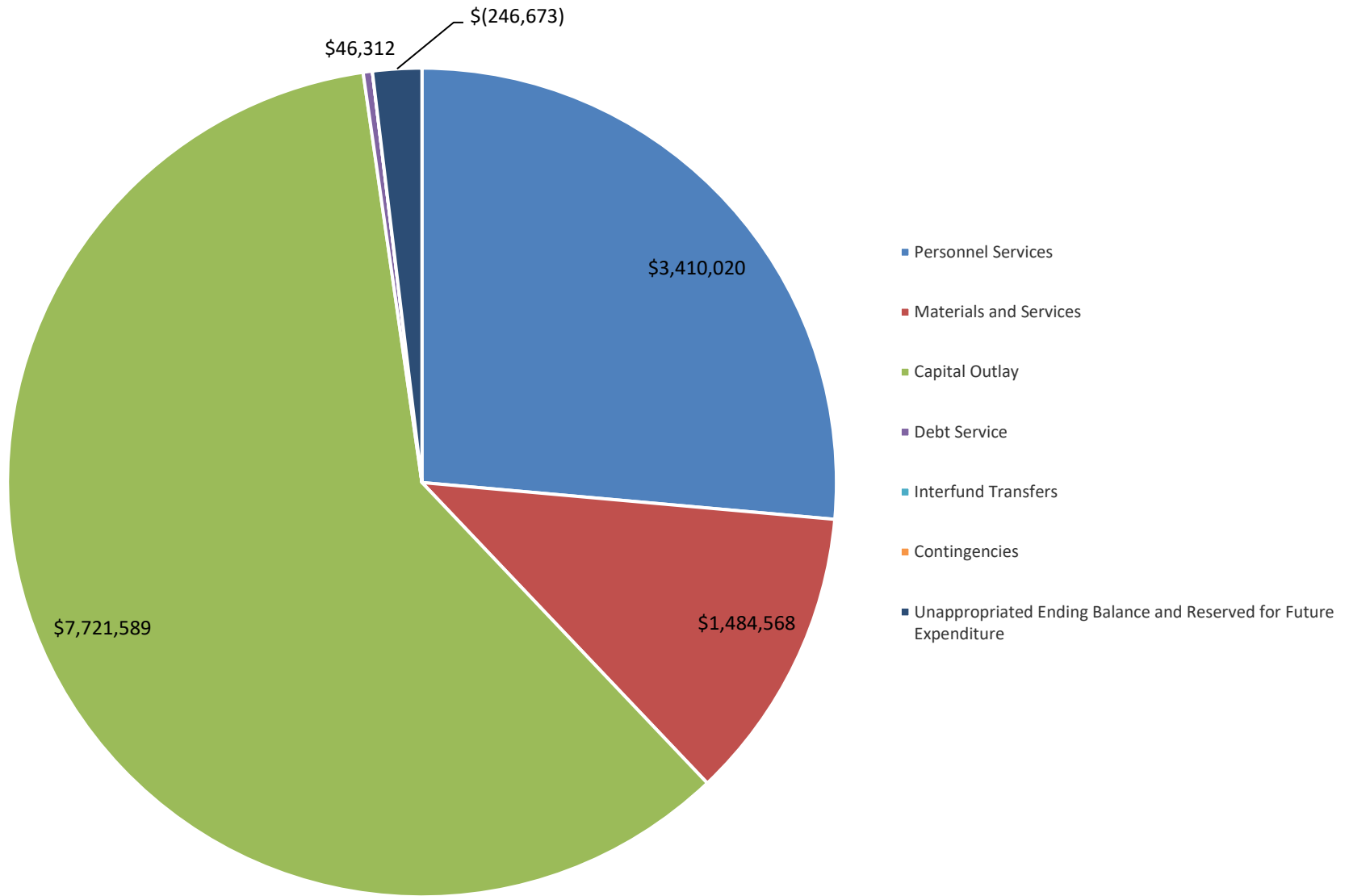
STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2021	Estimated Debt Authorized, But Not Incurred on July 1, 2023
Full Faith and Credit	\$550,000	\$490,892
<b>Total</b>	<b>\$550,000</b>	

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

### FY 23-24 Budget Resources



### FY 23-24 Budget Expenditures





**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - ADMIN**

**UMPQA PUBLIC TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>ADMINISTRATION</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
99,140	104,292	117,500	Salaries- General Manager	120,825		
77,305	86,080	95,000	Salaries- Finance Manager	97,615		
69,214	38,802	48,800	Salaries - Executive Assistant	76,800		
		60,000	Salaries - HR Director	86,710		
	37,148	45,600	Salaries - Admin Assistant	44,809		
753	325	2,000	Salaries - Overtime	300		
23,318	26,560	36,000	Payroll Taxes	35,783		
59,045	64,245	85,000	Fringe Benefits	74,013		
30,756	26,907	33,000	Retirement	34,996		
223	194	450	Worker's Comp	280		
<b>359,753</b>	<b>384,551</b>	<b>523,350</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>572,131</b>	<b>0</b>	
<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>5.00</b>	<b>4.00</b>	
			<b>MATERIALS AND SERVICES</b>			
5,614	78,839	85,500	Advertising	5,000		
2,150	594	1,500	Accounting Fees	500		
38,380	69,950	30,000	Audit Fees	40,000		
290	0	200	Background Checks	200		
787	826	1,000	Bank Service Charges	514		
1,152	487	1,000	Board Expense	500		
2,841	3,214	5,000	Training/Conference Fee/Certificates	2,000		
0	110	200	Fit For Duty/Evals	200		
14,443	13,404	16,000	Dues, Memberships, & Fees	15,000		
115	145	300	Drug and Alcohol Testing	300		
0	25,133	15,000	Election Expense	0		
18,385	24,113	23,000	IT Maintenance/Software	22,000		
2,150	0	1,200	Consultant Fees	500		
413	313	3,000	Legal Fees	3,000		
14,837	19,237	21,000	Property & Vehicle Insurance	22,000		
0	0	0	Miscellaneous	0		
4,166	0	5,000	Non-Capital Equipment Purchase	5,000		
0	155	700	Postage	400		
736	1,160	2,000	Recruitment Fees	500		
1,150	1,200	1,200	Rent - Storage	0		
227	164	500	Safety Related Expenses	500		
2,344	1,226	2,000	Travel - Lodging	2,000		
1,381	1,612	2,000	Travel - Mileage	3,800		
606	244	400	Travel - PerDiem	500		

	0	0	0	Staff Training Supplies	0		
	1,491	400	600	Staff/Community Recognition	0		
	13,502	9,890	10,000	Supplies - Office	8,400		
	4,842	5,514	5,600	Telephone - Office	2,400		
	2,348	1,385	1,600	Tablets & Cellphone	2,400		
	1,749	1,295	2,500	Travel - Airfare	0		
	8,862	4,206	5,000	Utilities	4,800		
	0	152	300	Uniforms	0		
	<b>139,349</b>	<b>185,976</b>	<b>243,300</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>142,414</b>	<b>0</b>	<b>0</b>
				CAPITAL OUTLAY			
	<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>499,103</b>	<b>570,528</b>	<b>766,650</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>714,545</b>	<b>0</b>	<b>0</b>

150-504-030 (Rev 11-18)



**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - OPERATIONS**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>OPERATIONS</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
574,750	621,300	995,000	Salaries - Bus Drivers	616,824		
0	0	100,000	Salaries - Maintenance Manager	0		
0	0	41,000	Salaries - Facility Service Technician	0		
0	0	0	Salaries - Over Time	10,000		
0	0	0	Personnel Employment Services	0		
56,887	60,110	95,000	Payroll Taxes	74,010		
268,740	285,026	430,000	Fringe Benefits	295,133		
49,049	59,944	112,000	Retirement	72,271		
16,838	19,829	35,000	Worker's Comp	25,575		
<b>949,427</b>	<b>1,046,208</b>	<b>1,808,000</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>1,093,813</b>	<b>0</b>	
<b>20.60</b>	<b>24.00</b>	<b>24.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>18.50</b>	<b>18.00</b>	
			<b>MATERIALS AND SERVICES</b>			
0	1,900	3,000	Advertising	0		
9	7,955	6,500	Accident Repair	1,000		
58	261	300	Background Checks	200		
17,627	8,393	8,000	Building Maintenance & Repairs	9,000		
162,500	224,183	195,000	Bus Preventative Maintenance	169,685		
2,829	1,455	1,500	Drug & Alcohol Testing	2,800		
9,592	797	5,000	Bus Shelter Maintenance	3,000		
0	1,290	50,000	Training/Conference Fee/Certificates	25,000		
0	2,895	3,000	Fit For Duty/Evals	2,500		
194,308	239,974	338,000	Fuel & Oil	175,000		
1,107	1,092	1,500	IT Maintenance/Software	1,400		
0	0	2,100	License & Fees	13,300		
0	0	0	Legal Fees	0		
33,963	37,219	40,000	Property & Vehicle Insurance	75,000		
0	0	0	Miscellaneous	0		
0	1,345	3,000	Non-Capital Equipment Purchase	4,000		
0	0	0	Postage	0		
4,170	6,734	11,000	Staff Recognition	0		
431	110	300	Safety Related Expenses	300		
0	0	0	Software and Maintenance Support	0		
0	274	2,000	Travel - Lodging	0		
0	0	500	Travel - Mileage	0		
0	0	1,000	Travel - Perdiem	0		
0	0	300	Staff Training Supplies	0		

	916,607	5,288	6,000	Supplies - Buses	6,400		
	0	358	3,000	Travel - Airfare	0		
	355,704	2,593	3,000	Tablets & Cellphone	2,800		
	291,730	236,896	60,000	Transportation Contracts	89,200		
	185	4,013	5,800	Uniforms	2,800		
	<b>1,343,200</b>	<b>785,024</b>	<b>749,800</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>583,385</b>	<b>0</b>	<b>0</b>
				CAPITAL OUTLAY			
	<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2,292,627</b>	<b>1,831,232</b>	<b>2,557,800</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>1,677,198</b>	<b>0</b>	<b>0</b>

150-504-030 (Rev 11-18)

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - OPERATIONS ADMIN**

**UMPQUA PUBLIC TRANSPORTATION**

**DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>OPERATIONS ADMIN</u>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
59,452	63,276	141,000	Salaries- Transit Supervisor x 2	117,303		
42,327	89,350	99,000	Salaries- Operations Manager	96,511		
	47,183	49,500	Salaries - Office Manager	48,479		
82,031	44,750	45,500	Salaries - Admin Operations Assistant	40,841		
17,216	23,063	32,500	Payroll Taxes	30,898		
41,774	60,317	75,500	Fringe Benefits	78,320		
22,231	22,828	33,500	Retirement	30,313		
797	97	7,700	Worker's Comp	5,027		
			Salaries - OT	3,000		
<b>265,827</b>	<b>350,863</b>	<b>484,200</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>450,692</b>	<b>0</b>	<b>0</b>
<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
			<b>MATERIALS AND SERVICES</b>			
649	334	3,000	Building Maintenance	3,800		
130	405	400	Drug and Alcohol Testing	200		
5,122	69,002	7,000	IT Maintenance/Software	14,200		
13,200	13,200	13,200	Lease	13,200		
2,618	4,597	4,600	Printing	4,400		
1,361	1,949	4,000	Training/Conference Fee/Certificates	2,800		
5,607	10,047	9,000	Supplies - Office	7,000		
3,511	5,121	5,200	Telephone	6,200		
1,356	1,507	1,900	Tablets & Cellphone	1,800		
922	327	4,000	Travel - Airfare	0		
3,725	5,001	5,000	Utilities	5,600		
0	4,674	700	Fit For Duty/Evals	330		
1,729	390	600	Travel - Mileage	1,400		
2,284	853	4,500	Travel - Lodging	4,000		
523	224	1,000	Travel - PerDiem	800		
83	130	200	Safety Supplies/Svcs	200		
0	250	400	Uniforms	0		
5,489	1,030	2,500	Non-Capital Equip/Purchases	2,500		
<b>48,310</b>	<b>119,040</b>	<b>67,200</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>68,430</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY</b>			
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>314,137</b>	<b>469,903</b>	<b>551,400</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>519,122</b>	<b>0</b>	<b>0</b>

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - PARA TRANSIT**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>PARA TRANSIT</u>	Budget For Next Year 2024-2025		
	Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
	Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
				<b>PERSONNEL SERVICES</b>			
	84,886	164,433	250,000	Salaries - Para Transit - Drivers	135,358		
	7,871	15,939	24,000	Payroll Taxes	17,013		
	36,080	53,905	130,000	Fringe Benefits	79,835		
	13,291	15,923	25,000	Retirement	13,536		
	2,098	5,179	7,700	Worker's Comp	4,791		
	0	354		Salaries - OT	10,000		
	<b>144,226</b>	<b>255,379</b>	<b>436,700</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>260,533</b>	<b>0</b>	<b>0</b>
	<b>2.00</b>	<b>6.00</b>	<b>6.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
				<b>MATERIALS AND SERVICES</b>			
			1,500	Uniforms			
	12,849	33,354	50,000	Bus Preventative Maintenance	10,500		
	115	470	400	Drug & Alcohol Testing	450		
	15,433	30,577	46,000	Fuel & Oil	20,600		
	88	365	600	IT Maintenance/Software	600		
	1,495	3,717	4,870	Telephone - Cellular & Tablets	4,500		
	29	68	200	Safety Supplies/Svc	200		
		533	1,500	Uniforms	1,200		
		7	2,000	Supplies - Vans	1,000		
	29	58	200	Background Checks	200		
			300	Training/Conference Fee/Certificates	700		
		370	200	Fit For Duty/Evals	200		
			1,500	Licenses & Fees	8,000		
	0	0	500	Non-Capital Equip/Purchases	500		
	<b>30,037</b>	<b>69,520</b>	<b>109,770</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>48,650</b>	<b>0</b>	<b>0</b>

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - DEMAND RESPONSE**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>DEMAND RESPONSE</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
173,680	181,201	259,000	Salaries - Demand Response	164,344		
17,434	17,611	26,600	Payroll Taxes	22,723		
76,431	90,135	101,500	Fringe Benefits	73,152		
17,129	16,541	26,250	Retirement	16,435		
4,428	3,817	8,225	Worker's Comp	5,944		
			Salaries - OT	10,000		
<b>289,101</b>	<b>309,305</b>	<b>421,575</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>292,598</b>	<b>0</b>	<b>0</b>
	<b>4.00</b>	<b>4.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
			<b>MATERIALS AND SERVICES</b>			
46,405	40,367	29,000	Bus Preventative Maintenance	19,200		
1,152	755	200	Drug & Alcohol Testing	400		
44,438	43,992	31,000	Fuel & Oil	53,560		
1,144	725	2,000	IT Maintenance/Software	600		
8,389	6,854	2,100	Telephone - Cellular & Tablets	3,000		
2	0	1,500	License & Fees	3,600		
87	119	100	Background Checks	100		
	1,932	800	Uniforms	500		
	886	800	Supplies - Vans	400		
116	143	200	Safety Supplies/Svcs	200		
	4,620	250	Fit For Duty/Evals	200		
	80	300	Training/Conference Fee/Certificates	500		
0	0	500	Non-Capital Equip/Purchases	500		
<b>101,732</b>	<b>100,473</b>	<b>68,750</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>82,760</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY</b>			

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - CALL CENTER**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>CALL CENTER</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
	42,693	32,000	Salaries - Call Center Supv (split w/medical transport)	45,133		
135,135	108,569	146,000	Salaries - Call Center	152,255		
12,607	13,503	17,500	Payroll Taxes	18,446		
78,445	95,114	106,000	Fringe Benefits	102,252		
21,096	16,202	18,000	Retirement	19,738		
142	196	300	Worker's Comp	158		
			Salaries - OT	1,000		
<b>247,425</b>	<b>276,277</b>	<b>319,800</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>338,982</b>	<b>0</b>	<b>0</b>
			<b>Total Full-Time Equivalent (FTE)</b>	<b>4.50</b>	<b>4.00</b>	<b>4.00</b>
			<b>MATERIALS AND SERVICES</b>			
0	0	0	Building Maintenance	150		
583	195	300	Drug and Alcohol Testing	400		
23,888	28,782	23,000	IT Maintenance/Software	41,000		
2,166	4,160	3,200	Supplies - Office	4,800		
4,582	5,121	5,200	Telephone	6,200		
254	677	550	Telephone - Cellular and Tablets	550		
1,199	3,449	3,700	Utilities	3,800		
0	260	400	Uniforms	0		
1,199	324	550	Non-Capital Equipment	2,800		
0	1,135	200	Training/Conf Fee/Certificates	500		
<b>33,872</b>	<b>44,103</b>	<b>37,100</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>60,200</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY</b>			
0	0	0	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>281,297</b>	<b>320,380</b>	<b>356,900</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>399,182</b>	<b>0</b>	<b>0</b>

**REQUIREMENTS SUMMARY**

**FORM**

**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**LB-30**

**GENERAL FUND - MEDICAL TRANSPORTATION**

**UMPQUA PUBLIC TRANSPORTATION  
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <b>MEDICAL TRANSPORTATION</b>	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES</b>			
0	14,086	32,000	Salaries - Call Center Supv	19,342		
0	45,143		Salaries - Drivers	213,900		
0	0	162,000	Salaries - OT	10,000		
0	6,179	21,000	Payroll Taxes	32,676		
0	12,226	77,500	Fringe Benefits	94,419		
0	5,936	20,000	Retirement	23,324		
0	2,119	5,500	Worker's Comp	7,610		
<b>0</b>	<b>85,688</b>	<b>318,000</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>401,271</b>	<b>0</b>	<b>0</b>
		<b>3.00</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>
			<b>MATERIALS AND SERVICES</b>			
			<b>Capital - STIF Repayment</b>	178,169		
203	91	100	Background checks	100		
315	110	400	Drug and Alcohol Testing	700		
	0	0	Inspections			
1,903	1,462	2,500	Supplies	1,400		
4,599	8,859	10,000	Appreciation Events	5,000		
186,456	149,123	166,000	Volunteer Mileage Reimbursement	244,400		
	11,195	31,000	Fuel & Oil	43,260		
171	9,477	28,500	Bus Preventative Maintenance	19,200		
	609	1,000	Telephone - Cellular & Tablets	2,000		
	0	1,500	License & Fees	2,700		
1,407	4,754	6,000	Incentive Bonus	0		
	0	800	Uniforms	400		
	0	200	Safety Supplies/Svcs	200		
	65	300	Training/Conference Fee/Certificates	500		
0	0	500	Non-Capital Equip/Purchases	500		
		250	Fit For Duty	200		
<b>195,053</b>	<b>185,744</b>	<b>249,050</b>	<b>TOTAL MATERIALS AND SERVICES</b>	<b>498,729</b>	<b>0</b>	<b>0</b>
			<b>CAPITAL OUTLAY</b>			
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>195,053</b>	<b>271,432</b>	<b>567,050</b>	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>900,000</b>	<b>0</b>	<b>0</b>

**REQUIREMENTS SUMMARY**

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

**GENERAL FUND**

**UMPQUA PUBLIC  
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			<b>PERSONNEL SERVICES NOT ALLOCATED</b>			
			Administrative Wages			
			Payroll Taxes			
			Health Insurance			
			Workers Comp			
			<b>TOTAL PERSONNEL SERVICES</b>			
			<b>Total Full-Time Equivalent (FTE)</b>			
			<b>MATERIALS AND SERVICES NOT ALLOCATED</b>			
			Advertising/Marketing			
			Legal Services			
			Accounting Services			
			Management Services			
			Consulting Services			
			Audit Fees			
			Transportation Contracts			
			Telephone/Communications			
			Office Supplies			
			Training			
			Dues & Memberships			
			Insurance			
			Other Materials and Supplies			
0	0	0	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
			<b>CAPITAL OUTLAY NOT ALLOCATED</b>			
	45,750	30,152	Capital - STIF Repayment	343,831		
0	45,750	30,152	<b>TOTAL CAPITAL OUTLAY</b>	343,831	0	0
			<b>DEBT SERVICE</b>			
29,085	30,024	38,910	Principal	31,992		
17,274	16,320	7,419	Interest	14,320		
29,085	30,024	46,329	<b>TOTAL DEBT SERVICE</b>	46,312	0	0



			INTERFUND TRANSFERS			
			Transfers to Capital Projects	0		
0	0	0		0		
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>
	0	150,000	OPERATING CONTINGENCY			
			RESERVED FOR FUTURE EXPENDITURE			
		368,878	UNAPPROPRIATED ENDING BALANCE	-246,673		
<b>29,085</b>	<b>75,774</b>	<b>595,359</b>	<b>Total Requirements NOT ALLOCATED</b>	<b>143,470</b>		<b>0</b>
2,273,550	5,283,105	5,836,595	Total Requirements for ALL Org.Units/Programs within fund	4,894,588		
			Ending balance (prior years)			
<b>2,302,635</b>	<b>5,358,879</b>	<b>6,431,954</b>	<b>TOTAL REQUIREMENTS</b>	<b>5,038,058</b>	<b>0</b>	<b>0</b>

150-504-030 (Rev 11-18)



**REQUIREMENTS SUMMARY**

**FORM**

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

**LB-30**

**Bus Replacement Expenses**

**UMPQUA PUBLIC  
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget The Year 2023-2024		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
			PERSONNEL SERVICES NOT ALLOCATED			
0	0	0	<b>TOTAL PERSONNEL SERVICES</b>	0	0	0
			<b>Total Full-Time Equivalent (FTE)</b>			
			MATERIALS AND SERVICES NOT ALLOCATED			
0	0	0	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
			CAPITAL OUTLAY NOT ALLOCATED			
9,350	7,000	4,360,822	Bus Replacement	3,203,619		
9,350	7,000	4,360,822	<b>TOTAL CAPITAL OUTLAY</b>	3,203,619	0	0
			DEBT SERVICE			
0	0	0	<b>TOTAL DEBT SERVICE</b>	0	0	0
			INTERFUND TRANSFERS			
			Bus Replacement Fund			
0	0	0	<b>TOTAL INTERFUND TRANSFERS</b>	0	0	0
			OPERATING CONTINGENCY			
			RESERVED FOR FUTURE EXPENDITURE			
		0	UNAPPROPRIATED ENDING BALANCE	0	0	0
9,350	7,000	4,360,822	<b>Total Requirements NOT ALLOCATED</b>	3,203,619	0	0
			Total Requirements for <b>ALL Org.Units/Programs within fund</b>	0		
	0		Ending balance (prior years)			
9,350	7,000	4,360,822	<b>TOTAL REQUIREMENTS</b>	3,203,619	0	0



**REQUIREMENTS SUMMARY**

**FORM**

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**

**LB-30**

**CAPITAL PROJECTS**

**UMPQUA PUBLIC  
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2024-2025		
Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023	This Year 2023-2024				
			PERSONNEL SERVICES NOT ALLOCATED			
0	0	0	<b>TOTAL PERSONNEL SERVICES</b>	0	0	0
			<b>Total Full-Time Equivalent (FTE)</b>			
			MATERIALS AND SERVICES NOT ALLOCATED			
0	0	0	<b>TOTAL MATERIALS AND SERVICES</b>	0	0	0
			CAPITAL OUTLAY NOT ALLOCATED			
10,996	6,242	4,236,496	Capital Projects	4,174,139		
10,996	6,242	4,236,496	<b>TOTAL CAPITAL OUTLAY</b>	4,174,139	0	0
			DEBT SERVICE			
0	0	0	<b>TOTAL DEBT SERVICE</b>	0	0	0
			INTERFUND TRANSFERS			
			Capital Outlay			
0	0	0	<b>TOTAL INTERFUND TRANSFERS</b>	0	0	0
			OPERATING CONTINGENCY			
			RESERVED FOR FUTURE EXPENDITURE			
			UNAPPROPRIATED ENDING BALANCE	0	0	0
10,996	6,242	4,236,496	<b>Total Requirements NOT ALLOCATED</b>	4,174,139	0	0
			Total Requirements for ALL Org.Units/Programs within fund	0		
	0		Ending balance (prior years)			
10,996	6,242	4,236,496	<b>TOTAL REQUIREMENTS</b>	4,174,139	0	0