

Resolution No. 22-2

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Umpqua Public Transportation District hereby adopts the budget for the fiscal year 2022-2023 in the total of \$13,059,752.00. This budget is now on file at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, in Roseburg, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2022, and for the puposes

General Fund	
Administration	\$ 1,200,150
Transportation Operations	\$ 4,082,955
Debt Service	\$ 46,344
Capital Outlay	\$ 135,000
Transfers Out	\$ 715,000
Contingency	\$ 920,000
Total	\$ 7,099,449
Bus Replacement Fund	
Capital Outlay	\$ 2,675,824
Capital Projects Fund	
Capital Outlay	\$ 3,138,152
Total Appropriations, All Funds	\$ 12,913,425
Total Unappropriated and Reserve Amounts, All Funds	\$ 146,327
TOTAL ADOPTED BUDGET	\$ 13,059,752

The above resolution statements were approved and declared adopted on this 9th day of May 2022.

Board Chair

A public meeting of the Board of Directors will be held on June 13, 2022 at 5:30 pm at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, Roseburg, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022 as approved by the Umpqua Public Transportation District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 3076 Diamond Lake Blvd, Roseburg, OR, between the hours of 8:30 a.m. and 4:30 p.m. or online at Umpquatrast.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are: N/A

Contact: Cheryl Cheas, General Manager

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Email: ccheas@umpquatrast.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2020-2021	Adopted Budget This Year 2021-2022	Proposed Budget Next Year 2022-2023
Beginning Fund Balance/Net Working Capital		2,192,371	1,720,000
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges		372,000	443,000
Federal, State & all Other Grants, Gifts, Allocations & Donations	3,108,835	4,394,123	10,168,452
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	195,824	715,000	715,000
All Other Resources Except Current Year Property Taxes	120,469	7,000	13,300
Current Year Property Taxes Estimated to be Received		0	
Total Resources	3,425,128	7,680,494	13,059,752

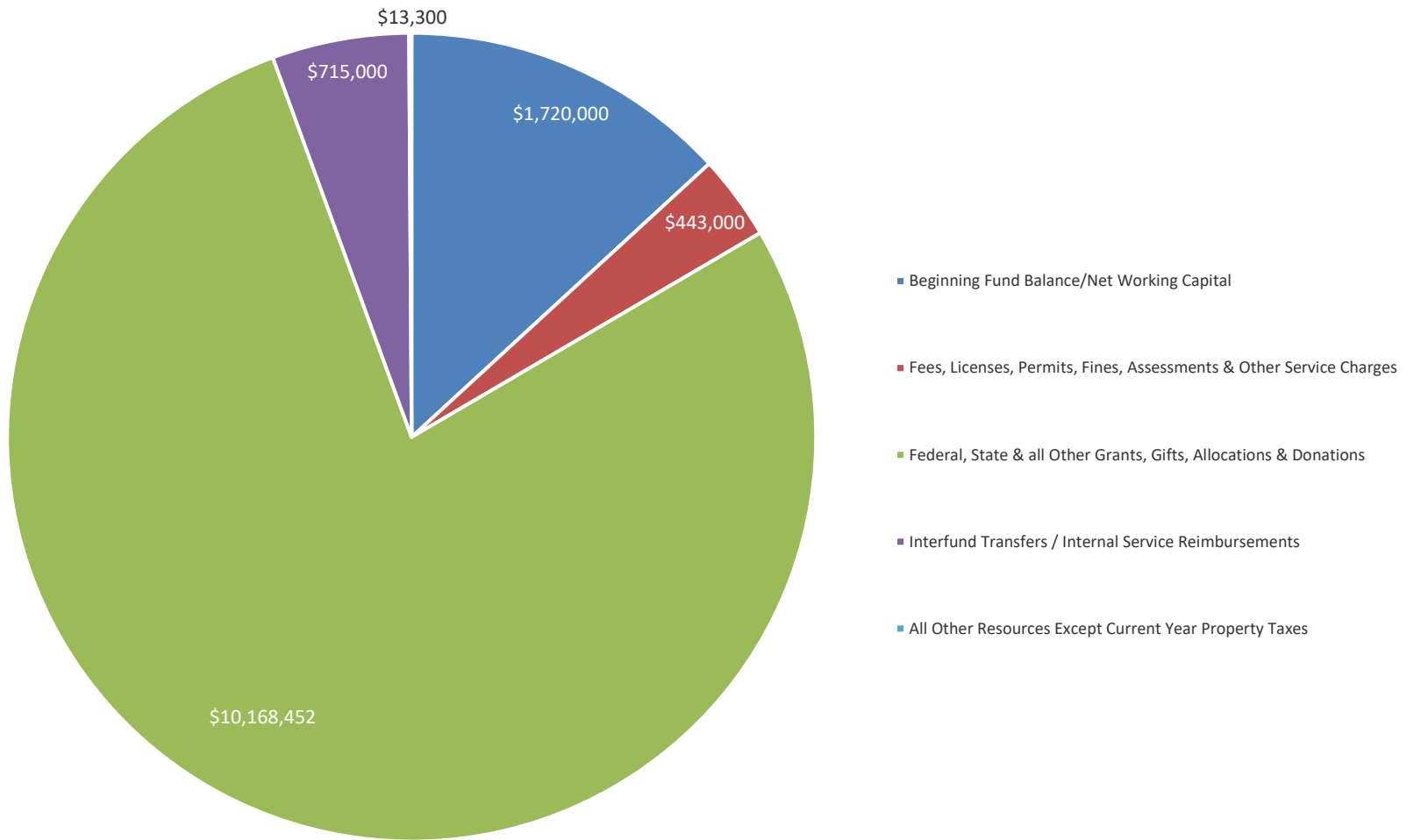
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,467,792	2,580,600	3,755,255
Materials and Services	1,804,514	1,250,600	1,527,850
Capital Outlay	735,809	2,718,444	5,948,976
Debt Service		46,359	46,344
Interfund Transfers	195,824	715,000	715,000
Contingencies		10,000	920,000
Special Payments	554,399	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure		359,491	146,327
Total Requirements	4,758,338	7,680,494	13,059,752

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration	177,624	375,300	503,450
FTE	3.00	3.75	5.00
Operations	829,822	1,536,000	1,682,500
FTE	21.00	20.00	29.00
Operations Admin	203,988	306,500	444,900
FTE	4.00	4.50	5.00
Para Transit/DR/Medical Transports	107,471	135,500	878,235
FTE	2.00	2.00	13.00
Call Center	148,887	227,300	246,170
FTE	3.50	3.50	4.50
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements	1,467,792	2,580,600	3,755,255
Total FTE	34	34	57

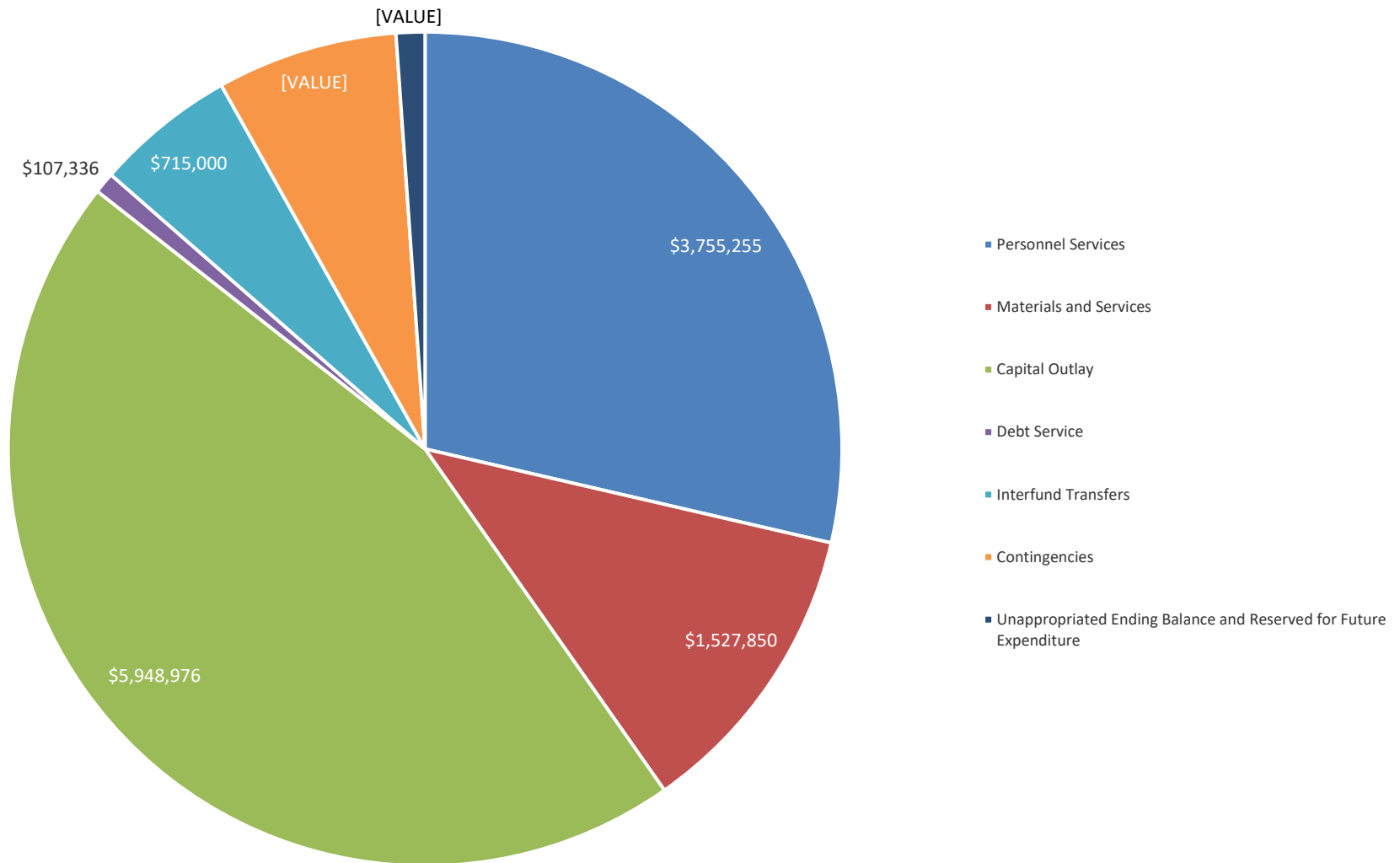
STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2021	Estimated Debt Authorized, But Not Incurred on July 1, 2022
Full Faith and Credit	\$550,000	\$520,915
Total	\$550,000	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

FY 22-23 Budget Resources



FY 22-23 Budget Expenditures



**RESOURCES
GENERAL FUND**

(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023					
Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1	329,543	329,543	1,400,000	1	Net working capital (accrual basis)	700,000	700,000	700,000	1
2				2					2
3				3	Previously levied taxes estimated to be received				3
4				4	Interest				4
5				5	Transferred IN, from other funds				5
6				6	OTHER RESOURCES				6
7	487,333	487,333	376,338	7	5311 Funding	364,335	364,335	364,335	7
8			451,783	8	CRRSAA Grant	176,568	176,568	176,568	8
9	263,667	263,667	-	9	5311 CARES	500,000	500,000	500,000	9
10	440,497	440,497	438,958	10	5310 Funding	445,790	445,790	445,790	10
11	-	-		11	5310 Discretionary	80,000	80,000	80,000	11
12	-	-	60,000	12	5304 Funding	60,000	60,000	60,000	12
13	265,096	265,096	261,530	13	STF	261,528	261,528	261,528	13
14	1,444,000	1,444,000	1,624,441	14	STIF	4,201,255	4,201,255	4,201,255	14
15	216,750	216,750	-	15	5339 Bus & Bus Facilities	255,000	255,000	-	15
16	24,122	24,122	-	16	5339 Equipment	30,152	30,152	-	16
17			205,000	17	STIF Discretionary	205,000	205,000	-	17
18	619,963	619,963	-	18	STP Venicle Replacement	690,921	690,921	-	18
19	114,000	114,000	156,000	19	Bus Fares & Contract Revenue	123,000	123,000	123,000	19
20	96,000	96,000	216,000	20	Medical Transports	320,000	320,000	320,000	20
21	10,000	10,000	6,000	21	Miscellaneous, advertising	13,000	13,000	13,000	21
22	1,000	1,000	1,000	22	Interest	300	300	300	22
23	486			23	Local				23
24			-	24	State	-			24
25	24,295		-	25	Federal	-			25
26	330			26					26
27	243,225			27					27
28	3,104,019			28					28
29				29					29
30				30					30
31				31					31
32				32					32
33	7,684,326	4,311,971	5,197,050	33	Total resources, except taxes to be levied	8,426,849	8,426,849	7,245,776	33
34				34	Taxes estimated to be received				34
35				35	Taxes collected in year levied				35
36	7684326	4311971	5,197,050	36	TOTAL RESOURCES	8,426,849	8,426,849	7,245,776	36

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - ADMIN

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget For Next Year 2022-2023			1	
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1			1	PERSONNEL SERVICES				1	
2		71,446	100,000	2	Salaries- General Manager	112,000	112,000	112,000	2
3			80,000	3	Salaries- Finance Manager	85,000	85,000	85,000	3
4		53,402	80,000	4	Salaries - Program Assistant	86,000	86,000	86,000	4
5			2,000	5	Salaries - HR Coordinator	65,000	65,000	65,000	5
6		2,152	0	6	Salaries - Overtime	2,000	2,000	2,000	6
7		0	0	7	Personnel Employment Services	0	0	0	7
8		13,815	31,000	8	Payroll Taxes	36,000	36,000	36,000	8
9		31,296	56,000	9	Fringe Benefits	82,000	82,000	82,000	9
10		5,512	26,000	10	Retirement	35,000	35,000	35,000	10
11			300	11	Worker's Comp	450	450	450	11
12	0	177,623	375,300	12	TOTAL PERSONNEL SERVICES	503,450	503,450	503,450	12
13		3.00	4.00	13	Total Full-Time Equivalent (FTE)	5.00	5.00	5.00	13
14				14	MATERIALS AND SERVICES				14
15		0	2,000	15	Advertising	50,000	50,000	50,000	15
16		16,000	4,000	16	Accounting Fees	4,000	4,000	4,000	16
17		0	30,000	17	Audit Fees	30,000	30,000	30,000	17
18		0	200	18	Background Checks	200	200	200	18
19		168	500	19	Bank Service Charges	800	800	800	19
20		0	5,000	20	Board Expense	5,000	5,000	5,000	20
21		0	7,500	21	Training/Conference Fees/Certificates	7,500	7,500	7,500	21
22		1,308	0	22	Copier Lease	0	0	0	22
23		9,329	4,000	23	Dues, Memberships, & Fees	16,000	16,000	16,000	23
24		0	250	24	Drug and Alcohol Testing	300	300	300	24
25		25,044	6,000	25	Election Expense	15,000	15,000	15,000	25
26		77,138	10,000	26	IT Maintenance/Software	19,000	19,000	19,000	26
27		11,097	0	27	Lease	0	0	0	27
28		5,153	10,000	28	Legal Fees	5,000	5,000	5,000	28
29			10,000	29	Property & Vehicle Insurance	15,000	15,000	15,000	29
30		929	0	30	Miscellaneous	0	0	0	30
31		26,114	0	31	Non-Capital Equipment Purchase	0	0	0	31
32		260	0	32	Postage	0	0	0	32
33			25,000	33	Recruitment Fees	2,000	2,000	2,000	33
34			300	34	Rent - Storage	1,200	1,200	1,200	34
35		0	0	35	Safety Related Expenses	500	500	500	35
36		0	0	36	Staff Lodging	0	0	0	36
37		0	0	37	Staff Mileage	0	0	0	37
38		0	0	38	Staff Per Diem	0	0	0	38

39		111	0	39	Staff Training Supplies	0	0	0	39
40		220	0	40	Staff/Community Recognition	2,500	2,500	2,500	40
41		22,443	5,000	41	Supplies - Office	12,000	12,000	12,000	41
42		5,218	2,600	42	Telephone - Office	5,000	5,000	5,000	42
43			2,400	43	Telephone - Cellular and Tablets	2,500	2,500	2,500	43
44			7,500	44	Travel	7,500	7,500	7,500	44
45		13,025	10,000	45	Utilities	9,000	9,000	9,000	45
46				46					46
47				47					47
48	0	213,557	142,250	48	TOTAL MATERIALS AND SERVICES	210,000	210,000	210,000	48
49				49	CAPITAL OUTLAY				49
50				50					50
51	0	0	0	51	TOTAL CAPITAL OUTLAY	0	0	0	51
52	0	391,180	517,550	52	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	713,450	713,450	713,450	52

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - OPERATIONS

UMPQUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>OPERATIONS</u>	Budget For Next Year 2022-2023			1
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES				1
2		521,143	950,000	2 Salaries - Bus Drivers	950,000	950,000	950,000	2
3		0	0	3 Salaries - Facility Service Technician	41,000	41,000	41,000	3
4		0	0	4 Salaries - Transit Supervisor/Trainer/Safety	0	0	0	4
5		0	0	5 Salaries - Over Time	0	0	0	5
6		14,336	0	6 Personnel Employment Services	0	0	0	6
7		91,197	142,000	7 Payroll Taxes	124,000	124,000	124,000	7
8		393,540	308,000	8 Fringe Benefits	442,000	442,000	442,000	8
9		31,753	108,000	9 Retirement	99,000	99,000	99,000	9
10		0	28,000	10 Worker's Comp	26,500	26,500	26,500	10
11	0	1,051,969	1,536,000	11 TOTAL PERSONNEL SERVICES	1,682,500	1,682,500	1,682,500	11
12			20.60	12 Total Full-Time Equivalent (FTE)	29.00	29.00	29.00	12
13				13 MATERIALS AND SERVICES				13
14				14				14
15		110	0	15 Advertising	0	0	0	15
16		0	1,500	16 Accident Repair	1,500	1,500	1,500	16
17		870	400	17 Background Checks	300	300	300	17
18		9,096	1,000	18 Building Maintenance & Repairs	4,000	4,000	4,000	18
19		54,512	170,000	19 Bus Preventative Maintenance	143,000	143,000	143,000	19
20		86,834	0	20 Bus Repairs & Maintenance	0	0	0	20
21		4,269	7,140	21 Bus Shelter Maintenance	7,500	7,500	7,500	21
22		0	0	22 Conference Fees/Staff Training	1,000	1,000	1,000	22
23		10,230	1,500	23 Drug Testing/Physical	4,000	4,000	4,000	23
24		93,378	180,000	24 Fuel & Oil	338,000	338,000	338,000	24
25		0	1,000	25 IT Maintenance/Software	2,000	2,000	2,000	25
26		0	0	26 License & Fees	2,100	2,100	2,100	26
27		1,298	0	27 Legal Fees	0	0	0	27
28		13,732	10,000	28 Property & Vehicle Insurance	35,000	35,000	35,000	28
29		491	0	29 Miscellaneous	0	0	0	29
30		14,706	0	30 Non-Capital Equipment Purchase	0	0	0	30
31		149	0	31 Postage	0	0	0	31
32		0	0	32 Printing & Copying	0	0	0	32
33		0	0	33 Safety Related Expenses	500	500	500	33
34		0	0	34 Software and Maintenance Support	0	0	0	34
35		0	0	35 Staff Lodging	0	0	0	35
36		4,876	0	36 Staff Mileage	0	0	0	36
37		0	0	37 Staff Per Diem	0	0	0	37
38		700	0	38 Staff Training Supplies	0	0	0	38

39		16,165	15,000	39	Supplies - Buses	15,000	15,000	15,000	39
40		0	0	40	Supplies - Office	0	0	0	40
41		18,570	11,460	41	Telephone - Cellular & Tablets	4,500	4,500	4,500	41
42		1,128,313	450,000	42	Transportation Contracts	245,000	245,000	245,000	42
43		89,886	164,400	43	Volunteer Mileage Reimbursement	0	0	0	43
44	0	1,548,185	1,013,400	44	TOTAL MATERIALS AND SERVICES	803,400	803,400	803,400	44
45				45	CAPITAL OUTLAY				45
46				46					46
47	0	0	0	47	TOTAL CAPITAL OUTLAY	0	0	0	47
48	0	2,600,154	2,549,400	48	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	2,485,900	2,485,900	2,485,900	48

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - OPERATIONS ADMIN

UMPQUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>OPERATIONS ADMIN</u>	Budget For Next Year 2022-2023			1
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES				1
2		86,991	54,000	2 Salaries- Transit Supervisor	124,000	124,000	124,000	2
3		0	70,000	3 Salaries- Operations Manager	94,000	94,000	94,000	3
4		49,470	83,000	4 Salaries - Program Assistant	89,000	89,000	89,000	4
5		0	25,000	5 Payroll Taxes	36,000	36,000	36,000	5
6		0	49,500	6 Fringe Benefits	65,000	65,000	65,000	6
7		0	22,000	7 Retirement	31,000	31,000	31,000	7
8		0	3,000	8 Worker's Comp	5,900	5,900	5,900	8
9				9				9
10	0	136,461	306,500	10 TOTAL PERSONNEL SERVICES	444,900	444,900	444,900	10
11				11 Total Full-Time Equivalent (FTE)	5.00	5.00	5.00	11
12				12 MATERIALS AND SERVICES				12
13				13				13
14		0	1,000	14 Building Maintenance	1,000	1,000	1,000	14
15		0	150	15 Drug and Alcohol Testing	300	300	300	15
16		0	10,000	16 IT Maintenance/Software	3,500	3,500	3,500	16
17		23,375	13,200	17 Lease	13,200	13,200	13,200	17
18		785	1,400	18 Printing	2,500	2,500	2,500	18
19		1,112	2,500	19 Staff Training and Certifications	2,500	2,500	2,500	19
20		3,592	5,000	20 Supplies - Office	7,000	7,000	7,000	20
21		0	1,100	21 Telephone	3,500	3,500	3,500	21
22		1,200	1,200	22 Telephone - Cellular and Tablets	700	700	700	22
23		0	2,500	23 Travel	3,600	3,600	3,600	23
24		0	4,000	24 Utilities	4,000	4,000	4,000	24
25				25				25
26				26				26
27				27				27
28				28				28
29				29				29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35	0	30,064	42,050	35 TOTAL MATERIALS AND SERVICES	41,800	41,800	41,800	35
36				36 CAPITAL OUTLAY				36
37				37				37
38	0	0	0	38 TOTAL CAPITAL OUTLAY	0	0	0	38
39	0	166,525	348,550	39 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	486,700	486,700	486,700	39

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - PARA TRANSIT

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>PARA TRANSIT</u>	Budget For Next Year 2022-2023					
Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2019-2020	First Preceding Year 2020-2021								
1			1	PERSONNEL SERVICES		1			
2		80,000	2	Salaries - Para Transit	250,000	250,000	250,000	2	
3		12,000	3	Payroll Taxes	32,000	32,000	32,000	3	
4		31,000	4	Fringe Benefits	95,500	95,500	95,500	4	
5		10,000	5	Retirement	25,000	25,000	25,000	5	
6		2,500	6	Worker's Comp	6,700	6,700	6,700	6	
7			7					7	
8	0	0	135,500	8	TOTAL PERSONNEL SERVICES	409,200	409,200	409,200	8
9		2.00	9	Total Full-Time Equivalent (FTE)	6.00	6.00	6.00	9	
10			10	MATERIALS AND SERVICES				10	
11			11					11	
12			12	Bus Preventative Maintenance	35,000	35,000	35,000	12	
13			13	Drug Testing/Physical	1,110	1,110	1,110	13	
14			14	Fuel & Oil	63,000	63,000	63,000	14	
15			15	IT Maintenance/Software	150	150	150	15	
16			16	Telephone - Cellular & Tablets	4,800	4,800	4,800	16	
17			17	Background Checks	700	700	700	17	
18			18					18	
19	0	0	0	19	TOTAL MATERIALS AND SERVICES	104,760	104,760	104,760	19
20			20	CAPITAL OUTLAY				20	
21			21					21	
22	0	0	0	22	TOTAL CAPITAL OUTLAY	0	0	0	22

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - DEMAND RESPONSE

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>DEMAND RESPONSE</u>	Budget For Next Year 2022-2023				
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1				1	PERSONNEL SERVICES			1	
2				2	Salaries - Demand Response	165,000	165,000	165,000	2
3				3	Payroll Taxes	15,000	15,000	15,000	3
4				4	Fringe Benefits	61,000	61,000	61,000	4
5				5	Retirement	17,000	17,000	17,000	5
6				6	Worker's Comp	4,500	4,500	4,500	6
7				7					7
8	0	0	0	8	TOTAL PERSONNEL SERVICES	262,500	262,500	262,500	8
9				9	Total Full-Time Equivalent (FTE)	4.00	4.00	4.00	9
10				10	MATERIALS AND SERVICES			10	
11				11	Bus Preventative Maintenance	30,000	30,000	30,000	11
12				12	Drug Testing/Physical	740	740	740	12
13				13	Fuel & Oil	52,500	52,500	52,500	13
14				14	IT Maintenance/Software	2,000	2,000	2,000	14
15				15	Telephone - Cellular & Tablets	5,500	5,500	5,500	15
16				16	License & Fees	2,100	2,100	2,100	16
17				17					17
18				18					18
19	0	0	0	19	TOTAL MATERIALS AND SERVICES	92,840	92,840	92,840	19
20				20	CAPITAL OUTLAY			20	
21				21					21

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - CALL CENTER

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>CALL CENTER</u>	Budget For Next Year 2022-2023			1	
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
1				1	PERSONNEL SERVICES			1	
2			145,000	2	Salaries - Call Center Supv (split w/medical transport)	24,000	24,000	24,000	2
3			17,000	3	Salaries - Call Center	119,000	119,000	119,000	3
4			17,000	4	Payroll Taxes	14,500	14,500	14,500	4
5			50,000	5	Fringe Benefits	74,000	74,000	74,000	5
6			15,000	6	Retirement	14,500	14,500	14,500	6
7			300	7	Worker's Comp	170	170	170	7
8	0	0	244,300	8	TOTAL PERSONNEL SERVICES	246,170	246,170	246,170	8
9				9	Total Full-Time Equivalent (FTE)	4.50	4.50	4.50	9
10				10	MATERIALS AND SERVICES			10	
11				11					11
12				12					12
13			1,000	13	Building Maintenance	0	0	0	13
14			100	14	Drug and Alcohol Testing	800	800	800	14
15			39,000	15	IT Maintenance/Software	35,000	35,000	35,000	15
16			5,000	16	Supplies - Office	5,000	5,000	5,000	16
17			2,600	17	Telephone	4,500	4,500	4,500	17
18			1,200	18	Telephone - Cellular and Tablets	300	300	300	18
19			4,000	19	Utilities	1,300	1,300	1,300	19
20				20					20
21				21					21
22	0	0	52,900	22	TOTAL MATERIALS AND SERVICES	46,900	46,900	46,900	22
23				23	CAPITAL OUTLAY			23	
24				24					24
25	0	0	0	25	TOTAL CAPITAL OUTLAY	0	0	0	25
26	0	0	297,200	26	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	293,070	293,070	293,070	26

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - MEDICAL TRANSPORTATION

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>MEDICAL TRANSPORTATION</u>	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES				1
2				2 Salaries - Call Center Supv	36,000	36,000	36,000	2
3				3 Salaries - Call Center	13,500	13,500	13,500	3
4				4 Salaries - Drivers	79,000	79,000	79,000	4
5				5 Payroll Taxes	14,000	14,000	14,000	5
6				6 Fringe Benefits	51,000	51,000	51,000	6
7				7 Retirement	13,000	13,000	13,000	7
8				8 Worker's Comp	35	35	35	8
9	0	0	0	9 TOTAL PERSONNEL SERVICES	206,535	206,535	206,535	9
10				10 Total Full-Time Equivalent (FTE)	3.00	3.00	3.00	10
11				11 MATERIALS AND SERVICES				11
12				12				12
13				13 Background checks	500	500	500	13
14				14 Drug and Alcohol Testing	550	550	550	14
15				15 Inspections	1,000	1,000	1,000	15
16				16 Supplies	2,500	2,500	2,500	16
17				17 Appreciation Events	5,000	5,000	5,000	17
18				18 Volunteer Mileage Reimbursement	190,000	190,000	190,000	18
19				19 Fuel & Oil	15,600	15,600	15,600	19
20				20 Bus Preventative Maintenance	10,000	10,000	10,000	20
21				21 Telephone - Cellular & Tablets	3,000	3,000	3,000	21
22				22				22
23	0	0	0	23 TOTAL MATERIALS AND SERVICES	228,150	228,150	228,150	23
24				24 CAPITAL OUTLAY				24
25				25				25
26	0	0	0	26 TOTAL CAPITAL OUTLAY	0	0	0	26
27	0	0	0	27 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	434,685	434,685	434,685	27

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

GENERAL FUND

UMPQUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2		26,633		2 Administrative Wages				2
3		3,391		3 Payroll Taxes				3
4		11,722		4 Health Insurance				4
5		31		5 Workers Comp				5
6				6				6
7				7				7
8	0	41,777	0	8 TOTAL PERSONNEL SERVICES	0	0	0	8
9				9 Total Full-Time Equivalent (FTE)				9
10				10 MATERIALS AND SERVICES NOT ALLOCATED				10
11			0	11 Advertising/Marketing	0	0	0	11
12		7,869	0	12 Legal Services	0	0	0	12
13		12,600	0	13 Accounting Services	0	0	0	13
14		55,387	0	14 Management Services	0	0	0	14
15			0	15 Consulting Services	0	0	0	15
16			0	16 Audit Fees	0	0	0	16
17		1,728,961	0	17 Transportation Contracts	0	0	0	17
18		6,130	0	18 Telephone/Communications	0	0	0	18
19		1,055	0	19 Office Supplies	0	0	0	19
20		2,396	0	20 Training	0	0	0	20
21		1,036	0	21 Dues & Memberships	0	0	0	21
22		16,297	0	22 Insurance	0	0	0	22
23		79,748	0	23 Other Materials and Supplies	0	0	0	23
24	0	1,911,479	0	24 TOTAL MATERIALS AND SERVICES	0	0	0	24
25				25 CAPITAL OUTLAY NOT ALLOCATED				25
26			30,000	26 Capital Projects - Equipment	135,000	135,000	135,000	26
27				27				27
28	0	0	30,000	28 TOTAL CAPITAL OUTLAY	135,000	135,000	135,000	28
29				29 DEBT SERVICE				29
30		50,000	29,085	30 Principal	30,024	30,024	30,024	30
31			17,274	31 Interest	16,320	16,320	16,320	31
32	0	50,000	29,085	32 TOTAL DEBT SERVICE	46,344	46,344	46,344	32

33				33	INTERFUND TRANSFERS				33
34	1,129,503	860,835	715,000	34	Transfers to Capital Projects	0			34
35				35	Transfers to Bus Replacement Fund	715,000	715,000	715,000	35
36	1,129,503	860,835	715,000	36	TOTAL INTERFUND TRANSFERS	715,000	715,000	715,000	36
37			10,000	37	OPERATING CONTINGENCY	920,000	920,000	920,000	37
38				38	RESERVED FOR FUTURE EXPENDITURE				38
39			359,491	39	UNAPPROPRIATED ENDING BALANCE	146,327	146,327	146,327	39
40	1,129,503	2,864,091	1,143,576	40	Total Requirements NOT ALLOCATED	1,962,671	1,962,671	1,962,671	40
41		2,273,550	4,038,900	41	Total Requirements for ALL Org.Units/Programs within fund	5,283,105	5,283,105	5,283,105	41
42				42	Ending balance (prior years)				42
43	1,129,503	5,137,641	5,182,476	43	TOTAL REQUIREMENTS	7,245,776	7,245,776	7,245,776	43

150-504-030 (Rev 11-18)

RESOURCES
BUS REPLACEMENT FUND
(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 Available cash on hand* (cash basis) or	-			1
2				2 Net working capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4				4 Loan Proceeds	0	-	-	4
5				5 Interest				5
6			715,000	6 Transferred IN, from General Fund	715,000	715,000	715,000	6
7				OTHER RESOURCES				7
8			255,000	8 5339 Capital Grant	255,000	255,000	255,000	8
9			690,921	9 5311 Bus Capital	690,921	690,921	690,921	9
10			205,000	10 STIF Discretionary Grant	205,000	205,000	205,000	10
11				11 Surface Transportation Block (STB) Grant	809,903	809,903	809,903	11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	0	29 Total resources, except taxes to be levied	2,675,824	2,675,824	2,675,824	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	0	0	0	32 TOTAL RESOURCES	2,675,824	2,675,824	2,675,824	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

22985.33

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023		
Actual		Adopted Budget This Year 2021-22		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 20__-__	First Preceding Year 2019-20					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
4	0	0	3 TOTAL PERSONNEL SERVICES	0	0	0
5			4 Total Full-Time Equivalent (FTE)			4
6			5 MATERIALS AND SERVICES NOT ALLOCATED			5
7			6			6
8	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	0
9			8 CAPITAL OUTLAY NOT ALLOCATED			8
10		1,865,921	9 Capital Projects	2,675,824	2,675,824	2,675,824
11			10			10
12	0	0	11 TOTAL CAPITAL OUTLAY	2,675,824	2,675,824	2,675,824
13			12 DEBT SERVICE			12
14			13			13
15	0	0	14 TOTAL DEBT SERVICE	0	0	0
16			15 INTERFUND TRANSFERS			15
17			16 Bus Replacement Fund	0		16
18	0	0	17 TOTAL INTERFUND TRANSFERS	0	0	0
19			18 OPERATING CONTINGENCY			18
20			19 RESERVED FOR FUTURE EXPENDITURE			19
21		0	20 UNAPPROPRIATED ENDING BALANCE	0	0	0
22	0	0	21 Total Requirements NOT ALLOCATED	2,675,824	2,675,824	2,675,824
23			22 Total Requirements for ALL Org.Units/Programs within fund	0		22
24		0	23 Ending balance (prior years)			23
25	0	0	24 TOTAL REQUIREMENTS	2,675,824	2,675,824	2,675,824

**RESOURCES
CAPITAL PROJECTS**

(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget For Next Year 2022-2023				
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021							
			1040457	1	Available cash on hand* (cash basis) or	1,020,000	1,020,000	1,020,000	1
2				2	Net working capital (accrual basis)				2
3				3	Previously levied taxes estimated to be received				3
4			535000	4	Loan Proceeds	0	0	0	4
5				5	Interest				5
6		1029503	860835	6	Transferred IN, from other funds				6
7				7	OTHER RESOURCES				7
8				8	5339 Communication Grant	30,152	30,152	30,152	8
9				9	STB Grant	2,088,000	2,088,000	2,088,000	9
10				10					10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29	0	1029503	2436292	29	Total resources, except taxes to be levied	3,138,152	3,138,152	3,138,152	29
30				30	Taxes estimated to be received				30
31				31	Taxes collected in year levied				31
32	0	1029503	2436292	32	TOTAL RESOURCES	3,138,152	3,138,152	3,138,152	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

CAPITAL PROJECTS

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2022-2023			
	Actual		Adopted Budget This Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	0	3
4				4 Total Full-Time Equivalent (FTE)				4
5				5 MATERIALS AND SERVICES NOT ALLOCATED				5
6				6				6
7	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	0	7
8				8 CAPITAL OUTLAY NOT ALLOCATED				8
9		131,132	1,435,000	9 Capital Projects	3,138,152	3,138,152	3,138,152	9
10				10				10
11	0	131,132	1,435,000	11 TOTAL CAPITAL OUTLAY	3,138,152	3,138,152	3,138,152	11
12				12 DEBT SERVICE				12
13				13				13
14	0	0	0	14 TOTAL DEBT SERVICE	0	0	0	14
15				15 INTERFUND TRANSFERS				15
16				16 Bus Replacement Fund	0			16
17	0	0	0	17 TOTAL INTERFUND TRANSFERS	0	0	0	17
18				18 OPERATING CONTINGENCY				18
19				19 RESERVED FOR FUTURE EXPENDITURE				19
20			466,292	20 UNAPPROPRIATED ENDING BALANCE	0	0	0	20
21	0	131,132	1,901,292	21 Total Requirements NOT ALLOCATED	3,138,152	3,138,152	3,138,152	21
22				22 Total Requirements for ALL Org.Units/Programs within fund	0			22
23		0		23 Ending balance (prior years)				23
24	0	131,132	1,901,292	24 TOTAL REQUIREMENTS	3,138,152	3,138,152	3,138,152	24