



## Minutes Special Board Meeting

Monday, January 25, 2021  
3076 NE Diamond Lake Blvd, Roseburg, OR 97470

**PRESENT:** John Parker, Jennifer Bragg, Lonnie Rainville, Kat Stone, Mike Baker, Sarah Thompson, Mark Hendershott

**ABSENT:** All Directors present

**1. Call to Order:**

Meeting called to order at 5:37 p.m. by Board Chair John Parker

**2. Roll Call**

Roll call taken by Board Chair John Parker.

**3. Pledge of Allegiance**

Recitation of the Pledge of Allegiance.

**4. Public Comment for On Agenda Items Only**

No Public Comment for On Agenda Items Only.

**5. STIF STAC 2021-23 UPTD STIF Project Recommendation**

Advisory Committee Chair Shelley Gurney presented STIF STAC met on Tuesday, January 19, 2021 and committee members reviewed projects and funding source for those projects and ranking of projects. All projects presented approved at this time including some of the rolled over projects into this upcoming biennium. Discussion followed.

UPTD STIF Project Summary 12/31/2021 discussed projects that are scheduled to roll over into the next biennium. Project #4, 8, 9, and 10 are all scheduled for roll over. Project #11 – 21 have not been started yet, except Project #16 has been partially started.

Project recommendations from STIF STAC 2021-23 UPTD STIF Project Recommendations include Project #1: District Administration; Project #2: Capital Improvements to develop additional parking, Preventive Maintenance Bay; Project #3: Demand Response Projects to Increase Coverage to all areas of the District; Project #4: Fixed Route Match to maintain and expand current levels of service; Project #5: Expansion Vehicles; Project #6: Match for Expansion Vehicles; and Project #7: Shelters. Discussion of Project details followed.

**MOTION:** Lonnie Rainville moved to approve 2021-23 UPTD STIF Project Recommendations. Seconded by Kat Stone. Motion carries. Yay – 6; Nay – 0. Abstained – 1: Jennifer Bragg, due to conflict of interest.

**6. Board Training – Ron Sperry, DC Law, UPTD attorney**

Reviewed and discussed document Board of Directors and Officers Overview of Duties Relating to Corporate Governance.

**7. Executive Session (ORS 192.660(2)(i)).** To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee, or staff member who does not request an open hearing.

**8. Agenda Build – Next Regular Meeting February 8, 2021**

- Update with Sheriff's Department
- Update CERT, Fire Departments, & Emergency Management
- Ron Sperry training in February
- Specified Policy writing
- Funding approval for STF & 5310
- Budget process and Budget Committee

**9. Announcement:**

Jennifer Bragg resigns her position as a member of UPTD Board of Directors effective as of March 9, 2021; would like to focus on Dial A Ride North Douglas Betterment. Discussion followed.

Consensus for Staff to check with Clerk's office to ask if can add Jennifer Bragg's position on ballot as vacancy for a special election for remainder of her term.

**10. Adjournment at 8:36 p.m.**