Regular Board of Directors Meeting

Umpqua Public Transportation District

Monday, October 19, 2026, 5:30 p.m.

516 SE Jackson Street, Roseburg, OR 97470

Meeting Minutes

1. **Call to Order 5:41 pm**

2. **Roll Call**

Doug Mendenhall – A	Michaela Hammerson – A	Jeana Beam – P	Natasha Atkinson - P
Gregg Kennerly - A	Bill Hagedorn - P	Phil Morton - P	

3. **Pledge of Allegiance** was recited.

4. **Consent Agenda**

   4.1 September 23, 2026, Regular Board Meeting Minutes were accepted without change.

   4.2 September 2026 Preventative Maintenance Report was accepted without change.

   Motion to approve consent agenda made by Director Phil Morton. Second by Director Bill Hagedorn. **Motion passed with 4 "Yes" and 3 "Absent".**

   Recorded votes:

   Jeana Beam – Yes
   Natasha Atkinson – Yes
   Bill Hagedorn – Yes
   Phil Morton – Yes
   Gregg Kennerly – Absent
   Michaela Hammerson – Absent
   Doug Mendenhall – Absent

5. **ODOT Update**

   Jennifer Boardman reported that the Oregon Public Transportation Conference will be held November 2–5 in Seaside. The conference theme will focus on mobility, with training opportunities related to the Americans with Disabilities Act (ADA), Title VI, and finance. RLS & Associates will provide the finance training on the final day of the conference, and a recording will be available for agency finance staff.

   Jennifer provided an update on the Section 5304 grant solicitation, noting that applications were sent to applicants selected to move forward and are due November 25. She also

reported that UPTD is on a list for direct Section 5304 funding for its Coordinated Health and Human Services Transportation Plan. She stated that she would follow up with Sheri Bleau regarding the funding process.

Jennifer also noted that agencies have an opportunity to submit their STIF plans to ODOT for review and feedback before the final application deadline in January.

6. Financial/General Manager Report

Motion to approve the Financial/General Manager Report as written made by Director Jeana Beam. Second by Director Bill Hagedorn. **Motion passed with 4 "Yes" and 3 "Absent".**

Recorded votes:

Jeana Beam – Yes
Natasha Atkinson – Yes
Bill Hagedorn – Yes
Phil Morton – Yes
Gregg Kennerly – Absent
Michaela Hammerson – Absent
Doug Mendenhall – Absent

7. New Business

7.1 Annual Audit Update

Sheri Bleau provided an informational update on the FY 2024–2025 audit. ODOT reviewed the audit and requested a corrective action plan addressing two findings. Sheri reported that the plan had been submitted and ODOT had closed it out.

Sheri also reported that the FY 2025–2026 audit is underway and that documentation is being provided to the auditor. Sheri stated that the two findings from the prior audit are not expected to recur in the current audit.

7.2 Service Reduction Case Study

Sheri presented the service reduction case study and transit profile for the Board's information. These documents were provided to Julie Brown at her request to share with legislators and other stakeholders. The documents describe the impacts of UPTD's service reductions on the community.

Sheri noted that it took approximately three years to build South County ridership following the expansion of service, but ridership declined by approximately half within one year after the reduction. She stated that funding to restore the reduced services is not anticipated in the near future and emphasized the need to maintain sustainable operations with available funding while monitoring government changes that may affect the District.

7.3 Transit Profile
Sheri stated that the transit profile was provided to Julie Brown to share with legislators as part of her advocacy for transportation and rural transit services.

Sheri reported that she and Andre have attended several meetings of a transportation work group established by the Governor to discuss transportation issues, including roads and transit. She stated that, based on those discussions, she does not anticipate a loss of funding but does not expect additional funding at this time.

8. **Project Updates**
   8.1 BOD Ridership Numbers
   No questions were raised regarding the ridership numbers presented to the Board.

9. **Not on Agenda**
   No comments were made.

10. **Public Comment for on Agenda Items Only (Limit to 2 minutes per speaker)**
    No public comments were made.

11. **Public Comment for NOT on Agenda Items (Limit to 2 minutes per speaker)**
    No public comments were made.

12. **Agenda Build –** Next Regular Board Meeting is scheduled for Monday, November 16, 2026

13. **Adjourned at 5:51 PM**