



Minutes

Regular Board Meeting

Monday, September 13, 2021

3076 NE Diamond Lake Blvd, Roseburg, OR 97470

PRESENT: Lonnie Rainville, Janice Baker, Tom Trotter, Sarah Thompson, Mike Baker
Mark Hendershott, Kat Stone.

ABSENT: All Directors present.

1. Call to Order

Meeting called to order at 5:31 p.m. by Board Chair Lonnie Rainville.

2. Roll Call

Roll call taken by Recording Secretary Christine Sepulveda.

3. Pledge of Allegiance

Recitation of the Pledge of Allegiance.

4. Consent Agenda

4.1 September 13, 2021, Regular Meeting Minutes.

MOTION: Tom Trotter moved to approve Consent Agenda. Seconded by Sarah Thompson. No further discussion. Motion carries unanimously. Vote: 4 – Yay. 0 – Nay. 0 – Abstain.

5. September Financial Report Review & Discussion

UPTD Financial Manager, Sheri Bleau, introduced the September Financial Report for review and discussion with the Board of Directors, pointing out that overall, everything looks to be right in line with budgeting markers except the fuel costs, but that is to be expected with the current cost of fuel.

MOTION: Mike Baker moves to approve September Financial Report. Seconded by Tom Trotter. No further discussion. Motion carries unanimously. Vote: 7 – Yay. 0 – Nay. 0 – Abstain.

6. Public Comment for On Agenda Items Only

No public comment allotted.

7. New Business

7.1 Financial Audit Report

Umpqua Valley Financial completed the Financial Audit Report for UPTD for the Fiscal Year 2019-2020. Upon review of the Financial Audit Report 2019-20, no critical action items have been found and no recommendations made. Board consensus to have the financial auditors attend future meeting to present future Financial Audit Reports for the District. Board consensus to have Financial Audit Report as an action item.

MOTION: Mike Baker moved to approve the Financial Audit Report for Fiscal Year 2019-20. Seconded by Sarah Thompson. No further discussion. Motion carries unanimously. Vote: 7 – Yay. 0 – Nay. 0 – Abstain.

7.2 Vaccine Incentive Discussion

Defer to next regular meeting in November.

Brief discussion to keep in mind when OSHA would apply to any potential vaccine mandate.

8. Old Business

8.1 OGEC Discussion

Removed from the Agenda.

8.2 Resolution 21-4: Title VI Policy

Title VI Policy has been submitted and approved by ODOT and Civil Rights' Division, except for one line item which was amended in the presented document to the Directors.

MOTION: Mike Baker moved to approve Title VI Program Non-Discrimination Policy and Limited English Proficiency Plan. Seconded by Sarah Thompson. No further discussion. Motion carries unanimously. Vote: 7 – Yay. 0 – Nay. 0 – Abstain.

9. General Manager Report – Cheryl Cheas

Defer to next regular meeting in November.

10. ODOT Update – Jennifer Boardman

NTD report is due October 15, 2021. Grant 5339 Bus and Bus Facility grant from FTA application is due November 4, 2021. Upcoming 5339, discretionary for 5310, 5311, CARES, CRRSA. Training modules are getting updated. Financial Audit Report to be submitted to ODOT PTD to meet requirement for STIF and other state funding. Combining the STF/STIF meeting is coming up. Summer of 2022 begin grant writing for the next biennium.

11. Not on Agenda

- Vaccine Incentive brief discussion.
- Compliance review submissions need to be submitted to Jennifer Boardman and David Schwert. Chair requested that Jennifer Boardman provide list of the required submissions.

12. Public Comment

- Natasha Atkinson, UHI, shared that under vaccine mandates natural immunity is not covered; either religious or medical exception only, or must be immunized by deadline chosen. Natasha urges UPTD do as much as can be done prior to a mandate.
- Board Consensus for Staff to look into the definition of medical or religious exemption and what type of documentation may be needed by law to adhere to exemption(s) should the District need to.

13. Agenda Build – Next Regular meeting November 8, 2021

- Vaccine Incentive Discussion
- Follow-up on FTA compliance review and submissions.

14. Adjournment 6:04 p.m.