

Minutes
Douglas County Transportation District

Monday, July 8, 2019 5:30 pm
Roseburg VFW, 1127 Walnut Street

PRESENT: Mark Hendershott, John Parker, John Campbell, Mike Baker, Kat Stone, Sheri Moothart, Jennifer Bragg

ABSENT: All directors present

1. Call to Order:

The meeting was called to order at 5:33pm by Board Chair Mike Baker.

2. Roll Call

Roll Call was taken by the Board Chair Mike Baker.

3. Pledge of Allegiance

Recitation of the Pledge of Allegiance.

4. Swearing in of Directors (Stone, Bragg, Hendershott)

Douglas County Clerk, Patricia Hitt swore in the Douglas County Transportation District Directors after being re-elected. Position 1 = Kat Stone, Position 2 = Mark Hendershott and Position 3 = Jennifer Bragg. Patricia Hitt gave Oath of Office certificates to each of the District Directors.

5. Board Officer Election

Mike Baker opened up the nominations for Board Officer Election.

Nominations for board chair

Mark Hendershott nominated Mike Baker

Vote: unanimous

Nominations for vice-chair

Sheri Moothart nominated Jennifer Bragg

Vote: unanimous

Nominations for secretary

Sheri Moothart nominated Kat Stone

Vote: unanimous

6. Review and Approval of Minutes of June 10, 2019 meeting Regular Meeting and the June 28, 2019 Special Meeting.

MOTION: John Campbell moved to accept the minutes from June 10, 2019 Regular Board meeting and the June 28, 2019 Special Meeting. Motion was seconded by Mark Hendershott. Motion carries unanimously.

7. Public Comment (Limit to 10 minutes total)

Julie Seghetti is a dispatcher for Douglas Rides. Julie would like recognition given to the city of Sutherlin and her supervisor for supporting them for the last 8 years. She felt that someone needs to formally thank them.

8. District Items

A. Join Oregon Transit Association.

The District is still awaiting funding before we can join. We anticipate joining sometime later in July or early August.

An email was sent to the district regarding the ODOT budget. The budget was approved by the Ways and Means Committee and changes were made. In February the proposed budget was stripped of the STF funding by 10 million dollars. This forced the reduction of the STF funds for the dispatch center and Dial A Ride. The Governor moved it back in the budget and then the legislature took it away but replaced it with STIF funding. ODOT was asked to merge STIF and STF programs. This required the rules to be revised. The funding that was targeted for July 1st will be at the end of July.

B. Change Name of District

Suggestions for new names:

- Douglas Transportation District
- Umpqua Valley Transportation District
- Umpqua Valley Public Transportation District
- Umpqua PublicTransportation District

Next step is a public hearing and a resolution to rename the district to “Umpqua Public Transportation District” (UPTD).

9. Transit Updates (Jennifer Boardman)

No updates at this time.

10. General Manager Report (Cheryl Cheas)

Discussion on branding. Once the logo is developed, it will be added to Douglas Rides and UTrans buses. Eventually Douglas Rides and UTrans logos may change. This will be a gradual branding change over a period of time.

11. NOA

- Discussion with Matt Droscher from UVdN regarding clarification on reimbursement for transmission replacement on one of his vehicles.

- Mike and Cheryl met with Dennis and will be putting together his job responsibilities. He will attend the next board meeting. Dennis's email and contact number will be distributed to the District members.
- Mark Hendershott would like to see the board receive a financial report for the district. Cheryl will provide as we receive funding.
- Sexual harassment policy needs to be created.
- Kat commented that the district secretary position role needs to be defined. Mike referred Kat to the board bylaws. The bylaws defines the separation of duties. There will be an upcoming resolution to change the bank signatory authority.
- The invoicing process with the county has changed. They are now requiring a cover invoice and to provide an excel spreadsheet to track expenses. The district has spent approximately \$14,000 of the \$20,000 that they have provided. One of the bills that was submitted to them for payment was the board insurance.

12. Agenda Build – Next Regular Meeting August 12th

Bank signatory change

Public hearing for name change

13. Adjournment at 6:23pm.