



Regular Board of Directors Meeting

Umpqua Public Transportation District

Monday, August 17, 2026, 5:30 p.m.

516 SE Jackson Street, Roseburg, OR 97470

Meeting Minutes

1. Call to Order 5:34 pm

2. Roll Call

Doug Mendenhall – A	Michaela Hammerson – A	Jeana Beam – P	Natasha Atkinson - P
Gregg Kennerly - P	Bill Hagedorn - A	Phil Morton - P	

3. Pledge of Allegiance was recited.

4. Consent Agenda

4.1 July 20, 2026, Regular Board Meeting Minutes were accepted without change.

4.2 July 2026 Preventative Maintenance Report was accepted without change.

Motion to approve consent agenda made by Director Natasha Atkinson. Second by Director Phil Morton. **Motion passed with 4 “Yes” and 3 “Absent”.**

Recorded votes:

Jeana Beam – **Yes**
Natasha Atkinson – **Yes**
Bill Hagedorn – **Absent**
Phil Morton – **Yes**
Gregg Kennerly – **Yes**
Michaela Hammerson – **Absent**
Doug Mendenhall – **Absent**

5. ODOT Update

Jennifer Boardman provided an update on current and upcoming ODOT transit activities and funding opportunities. She reported that the next Statewide Transportation Improvement Fund (STIF) cycle is beginning, with a kickoff meeting scheduled for August 25 led by STIF Coordinator Ben Goldberg. Applications will open shortly thereafter, with STIF plans due in January 2027. Funding estimates were previously distributed to agencies.

Jennifer also discussed the upcoming 2027 long legislative session and noted that transportation-related committee meetings are underway. ODOT continues to work with

committee members to provide information regarding public transit needs and services throughout Oregon.

Additional discretionary grant funding is expected to become available in November from multiple funding sources, including STIF Discretionary and federal funds. Most funding opportunities will focus on capital projects; however, STIF Discretionary funding may also support operations and pilot projects.

Jennifer reported that Section 5304 planning grant funding is anticipated to become available this fall. Eligible activities may include coordinated transportation plans, transit development plans, feasibility studies, fleet transition plans, and other transit-related planning projects.

Upcoming ODOT activities and requirements include ADA and civil rights trainings, the annual OTA conference scheduled for November 2–5 in Seaside, and the upcoming National Transit Database (NTD) reporting cycle. Quarterly reporting will follow in November.

Board members had no questions and thanked Jennifer for attending and providing the update.

6. Financial/General Manager Report

6.1 July 2026 Financial/General Manager Report

The Board reviewed the financials and General Manager's Report. No questions were raised regarding the financial statements. The Board thanked Sheri for providing additional information regarding the cost and utilization of the Sunshine Park stop. Although ridership at the stop remains low, the Board noted that the cost of continuing service is minimal and agreed that maintaining service at this time remains reasonable.

STIF Planning and Committee

The Board discussed the upcoming STIF funding cycle. Sheri clarified that UPTD will not need to repeat the previous application process and will conduct a solicitation for organizations interested in applying for STIF funding to provide eligible services once the funding cycle opens. STIF/STAC meetings will also be scheduled as the process moves forward.

The Board reviewed current STIF/STAC membership and confirmed that the committee has sufficient membership to meet requirements.

Grant and Planning Opportunities

The Board discussed potential uses of upcoming grant opportunities. Jennifer Boardman clarified that Section 5304 funding is specifically intended for planning activities. Potential uses discussed included updating UPTD's Coordinated Transportation Plan and conducting feasibility studies.

Jennifer recommended that UPTD consider a Transportation and Growth Management (TGM) grant for a future Transit Development/Master Plan because of the land-use component associated with that planning process. She noted that coordinated transportation plans are generally updated every five years, while transit development plans typically address longer-range planning needs. Waiting for a future TGM funding cycle could allow UPTD to utilize separate funding sources for its coordinated plan and long-range transit planning.

Jennifer also suggested that UPTD consider a facility feasibility study if the District anticipates future needs involving relocation, property acquisition, or vehicle storage. Completing such a study could help position the District for future federal Section 5339 funding for transit facilities and buildings. Approximately \$720,000 is currently available in the Section 5304 funding pool, with another solicitation anticipated in a future funding cycle.

Conference Funding

The Board discussed funding for attendance at upcoming transit conferences. Sheri confirmed that some funding is available but that a decision regarding attendance at the November conference has not yet been made. The District routinely applies for available conference scholarships; however, these generally operate on a reimbursement basis and may take several months to process.

Motion to approve the July 2026 Financial Report made by Director Phil Morton. Second by Director Natasha Atkinson. **Motion passed with 4 “Yes” and 3 “Absent”.**

Recorded votes:

Jeana Beam – **Yes**

Natasha Atkinson – **Yes**

Bill Hagedorn – **Absent**

Phil Morton – **Yes**

Gregg Kennerly – **Yes**

Michaela Hammerson – **Absent**

Doug Mendenhall – **Absent**

7. Project Updates

7.1 BOD Ridership Numbers

The Board reviewed current ridership figures and discussed the continued impact of the September 2025 discontinuation of South County service on year-over-year ridership comparisons. Sheri indicated that approximately another year of data may be needed before ridership comparisons are less affected by the service reduction.

Sheri also reported submitting information to ODOT for the upcoming legislative session regarding the effects of recent financial instability on UPTD. It was noted that ridership

declined approximately 40% following service reductions, reversing much of the ridership growth achieved over the preceding several years. The Board discussed broader economic challenges affecting transportation agencies and other sectors throughout the region.

8. Not on Agenda

No comments were made.

9. Public Comment for on Agenda Items Only

No public comments were made.

10. Public Comment for Not on Agenda Items (Limit to 2 minutes per speaker)

No public comments were made.

11. Agenda Build – Next Regular Board Meeting is scheduled for Monday, September 21, 2026

12. Adjourned at 5:48 PM